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INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 18 JANUARY 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. LIMS - On 11 January, the DC/SD, C/SMB, BAH reps, and members of the LIMS Development team met to discuss covert procurement activities. It was agreed that LIMS would be designed to fully accommodate all CPB activities with appropriate security "lockouts" incorporated to protect CPB sources and methods.

(1) Booz Allen and Hamilton (BAH) has been tasked to perform two special studies as part of the LIMS contract. The first study is to determine the feasibility of the use of Bar coding technology in support of LIMS. The results of this study will be presented at the Preliminary Design Review (PDR) scheduled for the end of February 1984. The second study calls for an evaluation of Data Base Management Systems (DBMS) in an effort to select the system best suited for LIMS. Both government and commercial DBMS will be reviewed. The results of this study will be available in late July 1984. The BAH contract includes 13,750 hours for special studies, such as these two, which will require a total of 974 hours.

b. DAS - A thorough briefing on CONIF capabilities was provided to a special Office of Finance task force, 12 January, by [redacted] Representatives of the LIMS contractor were among those in the audience.

(1) C/DAS met with P&PD personnel, 17 January, to acquire in-depth details of current ADP activities in that division. P&PDs present and near future ADP applications, encompassing management information, digitized graphics and digital prepress efforts, lead OL in the use of the computer. Follow on meetings will be continued.

(2) DAS generated position descriptions have been disseminated to all DAS position incumbents.

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SUBJECT: Information and Management Support Staff Weekly Report
for Period Ending 18 January 1984

c. Regulations

HHB 30-5, Time and Attendance Reporting - Concurred
with minor comments.

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Security Clearances and Approvals, Draft B -
Concurred.

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